

COLUMBUS DIVISION OF POLICE Sworn Employee Performance Evaluation		Date: 8/29/2018	Rating Period: 8/24/2017 to 8/29/2018
Employee's Name and Badge/IBM Number BY POLICE EBU Officer Steve Rosser #77	Assignment: Vice EMW	Length of Time Supervised:	
Supervisor's Name and IBM Number SEP - 6 PM 2: 35 Sergeant Scott Soha #5146	Assignment: Vice EMW	12 months	

PERFORMANCE EVALUATION FORM				
Performance Categories		Ratings		
1. <u>Written Communication</u>	Expressing oneself in written documents specific to assignment.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser completes neat, error free and timely writings and includes all detailed relevant information in documents. Det. Rosser is proficient with his computer and can organize his thoughts in a readily understandable form within Division policy.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. <u>Oral Communication</u>	Expressing oneself orally in a concise, understandable manner.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser can effectively communicate with officers, supervisors and citizens. Det. Rosser comprehends information and can maintain eye contact and uses appropriate body language. Det. Rosser provides information clearly and accurately and exhibits effective listening skills.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. <u>Appearance</u>	Conforming to Division Directives and policies on appearance.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser is physically capable of performing the duties of a police officer and maintains a professional appearance consistent with Division guidelines of his current assignment.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. <u>Dependability</u>	Completing duties, assignments accurately and in a timely manner.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser always completes assignments efficiently, accurately and expediently. He consistently and correctly applies written Division procedures, maintains the highest standards of honesty and integrity, and has used no sick leave during the rating period.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. <u>Job Knowledge</u>	Understanding duties, responsibilities. Knowing laws, rules, and directives.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser is competent in the use of police equipment, follows up on reports when additional information is given and understands the duties and responsibilities of his job.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. <u>Problem Solving</u>	Recognizing problems, collecting relevant information, analyzing the information, developing solutions consistent with directives/policies.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser is willing to tackle difficult problems, is responsive to requests for assistance from the community and other officers, and follows Division policies in resolving problems.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. <u>Officer Safety</u>	Utilizing good judgment, consistent with directives and policies, in order to facilitate safe completion of duty-related activities.	Exceeds	Meets	Devel. Needed
Comments: Det. Rosser takes the initiative in assisting other officers in identifying officer safety issues, continually stays informed of officer safety techniques, and is constantly aware of the surroundings for his safety and the safety of others.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. <u>Interpersonal Skills/Teamwork</u>	Exceeds	Meets	Devel. Needed	Not Applic.
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Det. Rosser interacts with other members in a positive manner, applies training and acquired skills to assist others, shares appropriate and useful information and is considerate of others in his unit.

9. <u>Judgment and Discretion</u>	Exceeds	Meets	Devel. Needed	Not Applic.
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Det. Rosser makes proper decisions, recognizes criminal, civil and jurisdictional limits. Det. Rosser considers the results of decisions and the effects on others.

10. <u>Organizational/Leadership Capabilities</u>	Exceeds	Meets	Devel. Needed	Not Applic.
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Det. Rosser takes responsibility for subordinates' activities, develops subordinates' skills and encourages growth. Det. Rosser gives and welcomes feedback and is considerate of others.

11. <u>Performance of Tasks Typical of Specific Assignment</u>	Exceeds	Meets	Devel. Needed	Not Applic.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Det. Rosser completes tasks specific to the assignment without assistance, demonstrates knowledge of all areas of responsibility and articulates to others how to complete unit tasks.

12. <u>Review of Supervisor's Evaluation</u>	Exceeds	Meets	Devel. Needed	Not Applic.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Uses the performance evaluation to identify and discuss employees' strengths/weaknesses, and career goals.
Reviewed annually during the subordinate supervisor's review.

Comments:

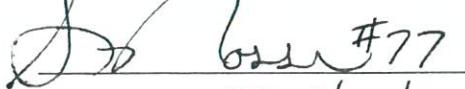
EMPLOYEE'S COMMENTS:

Emergency contact information of employee is current. If not, complete the Change of Personal Information, form A-31.120, and forward to the Personnel Unit.

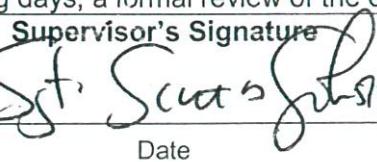
DOCUMENTATION OF CAREER COUNSELING:
Det. Rosser is happy in his current assignment and has no plans of taking a promotional exam.
Det. Rosser is currently assigned to the Vice Section- Liquor Liasion and has no plans of taking another job within the Division at this time.

NOTICE: Employees may express disagreement with this performance evaluation by requesting, in writing within ten (10) of the employee's working days, a formal review of the evaluation by the chain-of-command.

Employee's Signature


Date 8/30/18
U-10.104 (1/10)

Supervisor's Signature


Date

Rater's Supervisor's Signature


Date 9/5/18